



REGISTRATION FORM

I would like to register my company or institution for free updates of the information sheets in paper format.
„Konsumentenschutz: Guide fir de Professionellen - Matenee Vertraue Gewannen.“

I would like to receive the information sheets in:
(please choose one or more versions)

French German English

The Directorate for Consumer Protection will provide you with a binder .

Please note that digital and updated versions of the sheets are available permanently at <https://pro-pc.public.lu>.



COMPANY OR INSTITUTION

Name :
Adress :
.....

OPTIONAL - collaboration in updating the information sheets

I agree to be consulted by the Directorate to contribute to the production of new information sheets :

Nome / first name :
Department / Position :
Telephone :
E-mail :

DATA PROTECTION

I have read the information notice on data processing overleaf and I authorize the Directorate to process the data in this form for the purposes set out in the information notice on data processing overleaf.

Place an date :
.....

Signature :
.....

You can send any questions, requests or complaints relating to the registration of your company or establishment by e-mail to info@mpc.etat.lu or by post to the Directorate for Consumer Protection, Service Enforcement, B.P. 119, L-2011 Luxembourg.

You may request to be removed from the list at any time at the same addresses.

Notice d'information sur le traitement des données à caractère personnel opéré dans le cadre de la distributions des fiches d'information „Konsumentenschutz : Guide fir de Professionellen – Matenee Vertraue Gewannen.“

The personal data you provide to us are processed in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data (hereinafter the “GDPR”).

The entity responsible for handling personal data is the Directorate for Consumer Protection (the “**Directorate**”) 271, route d’Arlon, L-1150 Luxembourg
E-mail: info@mpc.etat.lu
Telephone: +352 247 73700

If you have any questions about the processing of your data by the Directorate, please contact our **Data Protection Officer**:

by email: dpo@mpc.etat.lu,
by phone: +352 247 73700 or

by post:
**Directorate for Consumer Protection
care of the Data Protection Officer
B.P. 119 L-2011 Luxembourg**

The purposes of the processing

The data concerning you, collected in this form (hereinafter the “**Form**”) on a voluntary basis, are processed by the Directorate to enable it to:

- to register you for the service of sending you free updates of the paper information sheets and the binder „Konsumentenschutz : Guide fir de Professionellen - Matenee Vertraue Gewannen.“ published by the Directorate (hereinafter the “**Binder**”) allowing you to file the sheets; and
- where applicable, to explicitly authorise the Directorate to contact you to participate in the improvement and development of the contents of the Binder.

Lawfulness of data processing

The Directorate carries out this processing based on your consent. Please note that you have the right to withdraw your consent at any time (without prejudice to the lawfulness of processing based on consent given prior to withdrawal of consent). To exercise your right to withdraw your consent, please contact our Data Protection Officer specifying the processing for which you wish to withdraw your consent.

Collection of data from the data subject: the obligation to provide data and the consequences of refusing to provide it.

The provision of data by you is required to enable the Department to provide you with the requested service. A refusal by you to provide the requested data will result in the cancellation of the requested service.

In this case, please note that the information sheets are still freely available and can be downloaded from the website <https://pro-pc.public.lu>.

Place of storage and duration of storage

The data collected in this Form are stored and processed on the State’s IT infrastructure managed by the State Information Technology Centre (Centre des technologies de l’information de l’État, CTIE).

Your data is in principle processed within the European Economic Area.

The duration of the storage of personal data is limited to the duration of the company’s registration for the binder update service.

The above retention periods apply without prejudice to any further processing for compatible purposes, in particular for statistical or scientific research purposes or for archival purposes in the public interest (in particular their deposit and conservation by the National Archives) or for the purposes of legal proceedings in progress.

The rights of the data subject

In accordance with the GDPR, you have (i) a right of access, (ii) a right to withdraw consent, (iii) a right of rectification, (iv) a right to erasure of your data and (v) a right to restriction of processing.

For further information, please contact the Directorate for this purpose.

The processing of your data does not involve automated decision-making which produces legal effects concerning you or which affects you significantly in a similar way.

You should address any communication regarding a request for information, regarding a complaint or regarding the exercise of your rights under the provisions of Regulation (EU) 2016/679 to the Data Protection Officer.

Complaint to the National Commission for Data Protection (CNPD)

If, after having contacted us, you believe that the processing of your data by the Directorate constitutes a breach of Regulation (EU) 2016/679 or that your rights under the said Regulation have not been respected, you may lodge a complaint with a supervisory authority in the field of data protection, namely in Luxembourg the

Commission Nationale pour la Protection des Données (CNPD)
<https://cnpd.public.lu>;
15, Boulevard du Jazz, L-4370 Belvaux;
Tel: (+352) 26 10 60-1).